

Sumit Sinha

Silchar, Assam | Email address: sinhasumit252@gmail.com | Mobile number: +917637094647

EDUCATION

The Indira Gandhi National Open University Silchar, Assam

Master of Arts (English)

Silchar, Assam

Graduation Date: July 2023

Software & Hardware Institute of IT

Advanced Diploma in Computer Application

Patharkandi, Assam

Graduation Date: August 2022

Ramanuj Gupta Degree College

Bachelor of Arts in English

Silchar, Assam

Graduation Date: October 2021

Quamrul Hoque Jr. College

Assam Higher Secondary Education Council

Patharkandi, Assam

Graduation Date: June 2018

Holy Children Higher Secondary School

Board of Secondary Education Assam

Patharkandi, Assam

Graduation Date: June 2016

WORK EXPERIENCE

Self-employed

English tutor

Job duties: Liaising with a student's parents to assess a student's level of English, developing materials and organising lessons to improve a student's level of English, teaching students to pronounce English words correctly, and helping students learn how to think critically in English poetry and literature.

Silchar, Assam

2020 - 2023

Swami Vivekananda College

Assistant Professor

Job duties: Teaching students and encouraging interactive classroom sessions, attending faculty meetings and offering suggestions, and supervising undergraduate students. Provide demonstrations, supervise experiments and investigations, and answer questions in class or via email or telephone.

Chandkhira, Assam

2023-Current

Swami Vivekananda College

Secretary of Yuva Tourism Club

Job duties: Educate students on responsible and sustainable tourism, teach them about the local tourist attractions, and nurture and develop young ambassadors of Indian tourism who are aware of the possibilities of tourism in India.

Chandkhira, Assam

2023-Current

Swami Vivekananda College

Admission Counsellor

Job duties: Evaluating student applications, including transcripts, test scores, and personal statements, to determine admissions eligibility and assisting students and their families with the application process, financial aid, and academic program choices.

Chandkhira, Assam

2024-Current

Assam University

Examiner

Job duties include evaluating and grading exam papers, ensuring accuracy, fairness, and adherence to academic standards, providing feedback, maintaining confidentiality, and assessing students' knowledge and understanding of the subject matter.

Silchar, Assam

2024-Current

Swami Vivekananda College*English language instructor*

Job duties: Help with speaking, reading, and writing skills; develop lesson plans; assess student progress; provide feedback and ensure engaging and effective learning; and organise activities and resources to enhance language proficiency in a self-financing course.

Chandkhira, Assam*2024-Current***TRAINING/ WORKSHOP PROGRAMMES ATTENDED**

- Participated in 1 Day Seminar on Elizabethan Songs & Drama organised by the Department of English, Ramanuj Gupta Degree College on 21st September 2018.
- Participated in NEP 2020 Orientation & Sensitization Programme (MMC-005-2024-MAR-B-01088) under Malviya Mission Teacher Training Programme (MM-TTP) of University Grants Commission (UGC) Organized by Malviya Mission Teacher Training Centre, Assam University, Silchar, from March 18th to March 31st, 2024.
- Participated in 1 Day National Webinar organized by the Department of Political Science in Collaboration with Association of Mutual Funds in India (AMFI) Wealth Creation Through Financial Planning, Govt. Model College Borkhola on 31st July 2024, Time: 06-07:30 PM.
- Participated in 1 Day National Webinar on Financial Education and Life Skill under NEP 2020 IN Collaboration with Association of Mutual Funds in India (AMFI), G.D. College, Begusarai C-ordinated by RKA Law College on 1st August 2024, Time: 06 PM.

PAPERS PRESENTED

Presented a paper entitled The Development of English Literature from Its Origin to the Present Day organised by the Department of English at Swami Vivekananda College on 13th May 2023

AWARDS

- Won Anundoram Boroah Laptop Award Scheme (ARBAS) in 2016 for securing the overall 1st division in High School Leaving Certificate under the Board of Secondary Education, Assam.
- Won Anundoram Boroah Laptop Award Scheme (ARBAS) in 2018 for securing the overall 1st division in Higher Secondary under Assam Higher Secondary Education Council, Assam.
- Awarded Akhil Bharatiya Vidarthi Parishad (ABVP) in 2018 for excelling in the High School examination.
- Won all India Children's Competitions in 2010 for winning the painting competition.
- Won 1st Prize in a Drawing Competition held in Patharkandi Police Station on 15th August 2017.

SKILLS & INTERESTS

Skills: Critical thinking, imaginative thinking, leadership, communication, time management, conflict resolution, organisation, empathy, interpersonal skills, and creativity

Languages spoken: English, Assamese, Hindi, Bengali, Brishnupriya Manipuri, Sign Language

Interests: Music, art, creative writing, and fashion design

REFERENCE

Dr. Anjana Bhattacharjee*Principal*

Ramanaj Gupta Degree College

Ambicapatty, Chowronghee,

Silchar, Assam 788004

anjanabhattach77@gmail.com**Dr Subash Sinha***Principal*

Swami Vivekananda College

[Chandkhira, Karimganj](#)

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